PRIVACY NOTICE FOR SUPPLIERS

ART. 13 “EUROPEAN REGULATION ON THE PROTECTION OF PERSONAL DATA – GDPR”
(REG. EU 2016/679)

Through this document we wish to provide you with some information on the processing of your personal data.

Data processing purpose

We shall collect and process data in order to:

1) carry out the activities imposed by legal regulations with regard to the contract being signed;
2) carry out the activities related and instrumental to obtaining preliminary information required to complete the contract;
3) manage the relationships with the suppliers and to handle bookkeeping, orders, invoicing and any disputes;
4) store documents as required by currently applicable legal regulations.

Data processing method

We shall comply with the principles of correctness, lawfulness and transparency, we shall protect the confidentiality and rights of the data subjects and shall use tools deemed suitable for guaranteeing security.

We shall process the data of the data subjects using manual, computerised and electronic tools, following logics linked to the specified purposes.

Categories of data and legal basis

Personal identification data

To achieve the purposes specified above we shall process personal identification data (name and surname, job title, e-mail and/or direct telephone number) of suppliers who are natural persons or of the employees of suppliers that are legal persons which shall be indicated by the supplier to provide the services and management activities related to the contract.

For the purposes set out in points 1), 2) and 3), data processing is necessary to comply with the obligations arising under the contract and any related pre-contract activities.
For the purpose sets out in point 4), data processing is necessary to fulfil the legal obligation of the data controller.

**Mandatory or optional nature of provision of data, consequences of refusal to reply**

Providing the data specified above is necessary to properly establish, carry out and manage the contractual relationship. Therefore, if such data are not provided it shall be impossible to arrange and execute the contract.

**Categories of subjects to whom personal data can be communicated or who can learn about them as managers or officers in charge; scope of dissemination of personal data**

We inform you that within the limits of the obligations, duties or purposes specified above:

- personal data shall be processed exclusively by the employees and/or collaborators of MolMed and by the business consultants appointed to manage orders and the administrative & accounting control of job orders, quality system management and related activities, in compliance with legal regulations as well as by reference to security measures to protect and safeguard such data;
- data shall in no way be disseminated, unless otherwise agreed in writing.

We shall communicate and disseminate personal data to comply with legal requirements

Apart from this case, personal data can be communicated in Italy and/or overseas to:

- professionals and consultants, consulting firms, factoring companies, credit institutions, debt collection companies, credit insurance companies, commercial information companies, companies operating in the transport sector;
- public and private entities, also following inspections or verifications (for example, Tax Authority, Tax Police, Judicial Authorities, Social Security Institutions, Chamber of Commerce, etc.);
- subjects that are authorised to access data by legal regulations.

**Data retention period**

The data provided shall be retained in our archives, for the purposes set out in points 1), 2), 3) and 4), for a period of 10 years after the conclusion of the contract, as established by art. 2220 of the Italian Civil Code, without prejudice to any late payment of the consideration and/or sums overdue that justify a possible extension.

**Rights of the data subject**

The data subject can, at all times, exercise the rights granted by European Regulation 2016/679. More specifically the right to:

- access his/her personal data;
- have such data amended or deleted or else restrict the processing of data that concern the individual;
- object to the processing of such data;
- the portability of the data;
- revoke the consent, where applicable: as specified, the revocation of the consent does not prejudice the lawfulness of the processing based on the consent granted before the revocation;
- file a complaint with the supervisory authority.

The rights referred to above can be exercised by sending a request by e-mail to the address: privacy@molmed.com.

Identification details of the Data Controller and indication of the methods to find out the updated list of data processors

The Data Controller of the aforesaid processing is Molecular Medicine S.p.A., REA no. MI 1506630, Tax code and VAT no. 11887610159, with registered office on Via Olgettina, 58 - 20132 Milan, Italy, and can be contacted as specified below:

- Via Meucci, 3 – 20091 Bresso (MI)
- Tel. +39 02 21277.1
- Fax +39 02 21277.325
- E-mail: privacy@molmed.com

MolMed has appointed a Data Protection Officer ("DPO") that can be contacted at dpo@molmed.com for any information concerning the processing of personal data, including the list of data processors.